

Position Title: The Bill Pluta Policy & Research Internship
Department: Strategic Planning & Reporting (SPAR)

Who we are: The Illinois Housing Development Authority (IHDA) is one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions. Our mission is to finance the creation and preservation of affordable housing across the state. IHDA oversees more than 20 federal and state programs on behalf of the state of Illinois and serves as one of the state's primary resources for housing policy and program administration. For over 50 years, IHDA has led the state in financing and supporting affordable housing.

At IHDA we strive to create and maintain a work environment that promotes diversity, recognition and inclusion. IHDA is committed to hiring and investing in individuals of diverse talents and backgrounds to ensure a range of perspectives and experiences inform and guide our work of financing affordable housing in the state of Illinois.

Summary: The Bill Pluta Policy and Research Internship is an annual internship established at IHDA with the intention of continuing and teaching the proud tradition of equitable statewide housing advocacy via informed policy and research championed in the life's work of the position's namesake.

This internship is intended to give graduate students the opportunity to provide meaningful analysis in service of IHDA's mission. Working independently and as part of a team of researchers, this internship will include:

- Conducting research to develop a policy repository for best practices in municipal housing policy outside the Chicago metro area.
- Working to advance the SPAR Research Agenda.
- Delivering a refined end-product (white paper, research study, opinion paper, etc) for the review and benefit of SPAR, IHDA, and Illinois' collective affordable housing efforts.

The Bill Pluta Policy and Research Internship is expected to focus on statewide issues in affordable housing and will be asked to maintain a connection to "downstate Illinois" and difficult-to-house populations in all activities. The intern may be asked to coordinate with State Agencies, legislators, as well as regional and local organizations throughout Illinois. Bill Pluta Interns must be currently enrolled in a public Illinois college or university (preferably located outside of the Chicago region). This internship may be conducted remotely to encourage statewide applicants - in-person meetings may be requested throughout the internship. The ability to travel throughout the state of Illinois is required.

Responsibilities:

- Maintain an essential review agenda of a variety of Affordable Housing newsletters (NAHRO, NAAHL, NCSHA, etc.), legislation, and policies. Participate in some statewide organizational meetings and conferences as appropriate and as assigned (GRAC, Rural Partners, ILNAHRO). Provide weekly summaries of reviews.

- Participate in legislative calls, discussions, and meetings internal to IHDA and with statewide and national advocates.
- Identify new program requirements as well as needs to administer new program requirements – coordinate with SPAR staff to prepare to address requirements.
- Share information gained from involvement in membership organizations, local state and national advocacy, etc. with appropriate IHDA representatives and departments.
- Participate in the development and distribution of a regular “SPAR Newsletter” distributing policy and legislative analysis as well as research findings.
- Provide written and verbal legislative analysis as requested by IHDA’s Legislative Team (External Relations) – including, but limited to pending State and Federal Legislation
- Promote effective use of Agency resources via research of housing needs and regulations.
- Provide insight to the SPAR Research Agenda
- Research, produce, and present at least one white paper on an affordable housing topic from the SPAR Research Agenda.
- Additional duties as assigned.

Experience:

- Open to graduate students with a keen interest in Illinois Affordable Housing.
- **Candidate must be enrolled in a graduate program at a public college or university in Illinois.** Preference is for interns to be enrolled in a college or university located outside of the Chicago Metropolitan Area. Candidates studying public policy, political science, economics, urban planning, or a related discipline preferred.
- Excellent oral and written communication skills a necessity. Proficiency in Microsoft office products is a must.

To apply, submit resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&ccId=19000101_000001&jobId=495607&source=CC2&lang=en_US

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