

Position Title: Multifamily Intern
Department: Multifamily

Who we are: The Illinois Housing Development Authority (IHDA) is one of the Nation's preeminent Housing Finance Agencies and one of the State's ten largest financial institutions. Our mission is to finance the creation and preservation of affordable housing across the state. IHDA oversees more than 20 federal and state programs on behalf of the state of Illinois and serves as one of the state's primary resources for housing policy and program administration. For over 50 years, IHDA has led the state in financing and supporting affordable housing.

At IHDA we strive to create and maintain a work environment that promotes diversity, recognition and inclusion. IHDA is committed to hiring and investing in individuals of diverse talents and backgrounds to ensure a range of perspectives and experiences inform and guide our work of financing affordable housing in the state of Illinois.

Summary: The Authority is seeking an undergraduate or graduate intern to be a short-term member of the Multifamily Financing team. The team is responsible for evaluating (e.g., scoring, structuring, underwriting) multifamily proposals requesting loans and grants from the Authority.

Responsibilities:

- Assist with implementing new software to manage the department's workflow, including data entry, cleanup, and organization.
- Aid with updating and standardizing documents related to the Authority's first mortgage lending and tax-exempt bond programs.
- Additional duties as assigned to encourage learning about the department.

Experience:

The ideal candidates will be working toward an undergraduate or graduate degree. An interest in community development and finance is desired. Individuals should possess the ability to work independently, perform analysis, draw conclusions, and make recommendations.

IHDA's Summer Internship Program Highlights:

- Paid Internship
- Open to college students (must be an actively enrolled undergraduate or graduate student at the time of applying)
- Full-time hybrid internship program that runs from June – August (typically 10 weeks)
- You will receive on-the-job training from industry experts
- Participate in workshops to gain insight on key departments at the Authority
- Participate in IHDA's Mentorship Program
- Attend outings to connect with fellow interns

To apply, submit resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&cclid=19000101_000001&jobid=495621&source=CC2&lang=en_US

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