

Development Officer

Analyzes applications and makes recommendations on complex multifamily financing proposals submitted under the low income housing tax credit (LIHTC) program and various other debt and equity programs. Responsible for scoring competitive (9%) and non-competitive (4%) LIHTC applications and underwriting projects for financial feasibility according to the guidelines set forth in the Qualified Allocation Plan (QAP). The Development Officer manages the underwriting and closing process, which requires collaboration with other Authority departments, including Legal, Asset Management, and Loan and Portfolio Management, as well as other government agencies and stakeholders.

Education and Experience Requirements:

College degree in finance, urban studies, public administration, public policy, economics, or a related field. Requires the ability to work independently, within time sensitive deadlines, and maintain effective working relationships with internal staff and external parties. Knowledge of Word and Excel required.

Excellent benefits package, including 401 (k); immediate vesting.

To apply, submit resume and salary to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&jobId=187717&lang=en_US&source=CC986989&cclid=19000101_000001

EOE